Schoharie Free Library Association
Board of Trustees Meeting
October 14, 2026
Draft Minutes

Heather Kamin called the meeting to order at 7:01 p.m.

Attendance: President Heather Kamin, Vice-President Toni Schaeffer, Secretary Bridey Finegan,Treasurer Stephen Babbitt **Trustees:** Samantha Everts, Shailene Knoop, Michelle Sherer, David Browning, Jackie Hadam, Kate McKenney, Amanda Maleszweski, Yapha Mason **Director:** Yvonne Keller-Baker **Program Director:** Absent: Jennie Mosher

I. Secretary's Report

A. Approval of September Minutes Minutes accepted

II. Treasurer's Report & Finance Committee

We are in good shape according to Steve Babbitt. Board discussed accounting concerns. NBT money market acct flood insurance deductible acct $100,000 is earning interest. Finance policy says we should have a line for deferred library maintenance. That line has not been created yet.This line will be in Operations Revenue and labelled Maintenance Reserved.

Yapha Mason moved to authorize the Finance Committee to seek estimates for an external audit. David Browning seconded. **Motion carried unanimously**.

III. Program Director's Report

Jennie and Yvonne participated in the SLAM Conference, a meeting of directors of small libraries at Canajoharie Library. Jennie and Yvonne received the MVLS Recognition Award for setting up the Joshua Project lunch program at the Schoharie Library. We received a $500 Dream & Do Grant from MVLS for Latin American Art and Culture programming.
Ash & Eric will be playing at the library Oct. 15.

IV. Policy Committee: No meeting this month. Work on the Personnel Policy has not begun yet. We would like some extra help with this policy. Disaster policy and Financial Control policy are under development. Financial control policy may be ready for approval in November.

V. Building & Grounds Committee

A. Discussion/clarification of porch painting bids and funding

Toni Schaeffer moved to approve the $1,532 porch project change order from Josh Lockwood. Amanda Maleszwaski seconded. **Motion carried unanimously**.

B. Second meeting with DRI people. The Work Plan will be our guide throughout this whole process. Monthly meetings.

C. Funding source for porch painting: Take cost from Famfunds or use DRI funds. Usage of FamFunds would mean we could get the work done in November if the weather cooperates or in the spring as soon as it is warm enough. If we wait for DRI approval we will get reimbursed. Board voted 10 to 1 to wait to use DRI funds for painting the porch.

VI. Fundraising Committee

The Fundraising Committee met and continued to prepare for the upcoming events connected to Christmas in Schoharie: Silent wreath auction and Lights of Love. Also discussed the March 2027 Egg Museum fundraiser.

VII. Director's Report

Anonymous donation of $3,000.00. Tents are down and they are going to the cleaners. Nov. 6 is the NYLA Conference. Yvonne and Ashley plan to attend. There is no one available to cover the library that day.

Yapha Mason moved to close the library on Nov. 6 so Yvonne and Ashley can attend the NYLA conference. Samantha Everts seconded. **Motion carried unanimously**.

Autumn cleanup is this Friday. Students from SCS student government will be coming to work.

VIII. New Business

A. Draft 2027 Budget Green line is an item for discussion/attention. $20 an hour for a maintenance man is low. Budget discussion.

Amanda Maleszweski moved to approve an amount that DNE $1000 for purchase of Adult New & Popular Fiction. Toni Schaeffer seconded. **Motion carried unanimously**.

IX. Old Business

X. Executive Session Toni 8:26 p.m Amanda seconded.

Toni Schaeffer moved to enter executive session at 8:26 p.m. to discuss the employment history of a particular person or corporation. Amanda Maleszweski seconded. **Motion carried unanimously**.

Toni Schaeffer moved to exit executive session at 9:50 p.m. Bridey Finegan seconded. **Motion carried unanimously**.

No action was taken.

XI. Adjourn

Samantha Everts moved to adjourn at 9:50 p.m. Kate McKenney seconded. **Motion carried unanimously**.

Next Regular Meeting: November 18, 2026 (3rd Wednesday because of Veteran's Day holiday)

Respectfully submitted,
Bridey Finegan
October 28, 2026